



Dr. B. B. HEGDE FIRST GRADE COLLEGE, KUNDAPURA

Accredited by NAAC With B++ Grade (Cycle I)

(Affiliated to Mangalore University)

(A Unit of Coondapur Education Society (R.), Kundapura)

Smt. Vishalakshi B. Hegde Campus, N.H.-66, Sangam, Kundapura-576201, Udupi Dist.

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Fax & Phone : 08254 - 235588, 235589, Mob : 9844218126

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 29.08.2023

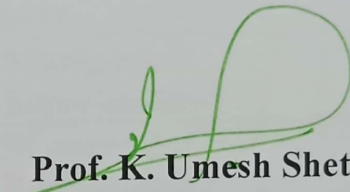
NOTICE

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 29th August, 2023 at 3.00 pm. in the President's office. Presence of all the members of IQAC is solicited.


Mrs. Deepika G.

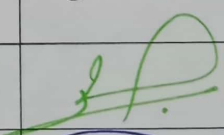
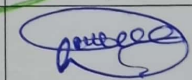
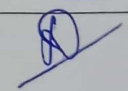
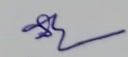
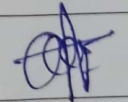

IQAC Coordinator
I.Q.A.C. Co-ordinator




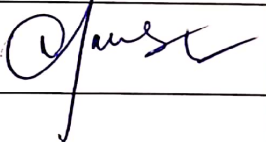

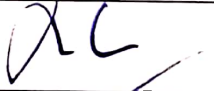




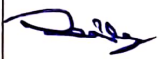


Dr. B. B. Hegde First Grade College
Kundapura-576201


Prof. K. Umesh Shetty
Principal and Chairperson

Principal
Dr. B. B. Hegde First Grade College
Kundapura -576201

Members:

| Sl. No. | Name | Position of the Member | Signature |
|--|--|------------------------|---|
| 1. | Prof. K. Umesh Shetty Principal | Chairperson |  |
| 2. | Mrs. Deepika G. Asst. Prof. & Head, Dept. of English | Coordinator |  |
| 3. | Mr. Rakshith Rao Asst. Prof., Dept. of Commerce | Asst. Coordinator |  |
| Associate Members(Criterion – wise & Administrative Representative) | | | |
| 4. | Mr. Satish Shetty Asst. Prof., Dept. of Commerce | Head, Criterion I |  |
| 5. | Mrs. Veena V. Bhat Asst. Prof. & Head, Dept. of Commerce | Head, Criterion II |  |
| 6. | Mrs. Nanda Rai Asst. Prof. & Head, Dept. of Business Administration | Head, Criterion III |  |

| | | | |
|-------------------------|---|------------------------------|---|
| 7. | Mr. Mahesh Kumar Assoc. Prof. & Head, Dept. of Comp. Sci. & Application | Head, Criterion IV |  |
| 8. | Mr. Rajesh Shetty Assoc. Prof., Dept. of Commerce | Head, Criterion V |  |
| 9. | Mrs. Avitha M. Correa Asst. Prof., Dept. of Business Administration | Head, Criterion VII |  |
| 10. | Mr. Chethan Shetty K. Assoc. Prof. & Head, Dept. of Kannada | Vice Principal |  |
| 11. | Mr. Harish P.S. to the Principal | Web Administrator. | |
| 12. | Ms. Gayathri Shet Office Superintendent | Administrative Staff |  |
| Advisory Members | | | |
| 13. | Sri. B. M. Sukumar Shetty President, CES (R.) | Management Representative |  |
| 14. | Sri Seetharama Nackathaya Secretary, CES (R.) | Management Representative |  |
| 15. | Dr. M. Dinesh Hegde Retd. Principal, Kundapura | Educational List |  |
| 16. | Sri K. Chandrashekar M.D., Kalpatharu Industries, Kundapura | Industry Representative |  |
| 17. | Mr. Adesh Nayak President, Alumni Association | Alumni Representative |  |
| 18. | Mr. K. Rajarama Shetty President, PTA | Parent Representative |  |
| 19. | Mr. Skanda Chatra Secretary, Student Welfare Council (SWC) | Student Representatives |  |
| 20. | Mr. Chethan Convener, Students' Quality Assurance Cell (SQAC) | |  |



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IQAC Meeting

Minutes of the meeting held on 29.08.2023

- a) Reformation of SQAC
- b) Inauguration of Association- Forum Activities
- c) NIRF
- d) New Staff Welfare Secretary.
- e) Festivals / Celebrations.
- f) Celebration of Foundation Day
- g) AQAR-Submission.
- h) Internal Examinations I Internals - Oct 9th
II Internals - Nov 27th
- i) Protocol for sports and Cultural Students.
- j) Re-exam policy
- k) Sports Day
- l) Talent's Day
- m) BBA fest!
- n) Inter-Collegiate Fest for PU student - SWC
- o) Placement
- p) Strengthening Alumni Association
- q) Dhvani - Wale Magazine
- r) Shikara - College Annual Magazine
- s) Campus Voice News Bulletin
- t) Laptop for all the Departments
- v) Digi Campus
- u) Website Update
- w) Moral Value Classes
- x) Bridge Course

The IQAC Coordinator welcomed the members present.

The Principal took over the discussion and the following matters were decided.

A. It was decided to reform SQAC, for better student engagement in the quality assurance process.

B. The Principal notified regarding the upcoming inauguration of the Association- Forum activities at the earliest.

C. It was affirmed to update NIRF data for the current academic year. All the departments were informed to be ready with the related data.

D. The selection of new Staff Welfare Secretary was discussed.

E. An exploration was done on the festivals, celebrations and various academic competitions for the upcoming semester.

F. The Principal initiated the plan to celebrate the first Foundation Day of the college. The committee discussed various ideas to mark this significant milestone, including a formal ceremony, honouring the first student, Principal, teacher, office staff and first Ph.D.

G. It was finalized to perform the AQAR submission by checking the compiled data and the significant documents.

H. The tentative dates for the following were provided in the meeting:

I Internals - Oct 9th

II Internals - Nov 27th

I. It was addressed to keep a standard disciplinary protocol for Sports and Cultural students with clear guidelines to make sure the students maintain the institutional values and college decorum.

J. A more effective and efficient Re-examination policy was discoursed.

K. The Principal informed the Physical Director to oversee the ingenious preparation of the Annual Sports Day.

M. A thorough discourse was done on the onset of BBA fest called Novation.

N. The principal informed the Student Welfare Council to organise an Inter-Collegiate Fest for PU students

O. An emphasis was given on conducting more specific and wide range Placement drives by the Placement Cell.

P. Much of importance was provided to the approach of strengthening the Alumni association.

Q. It was alluded that the Dhwani- Wall Magazine updation should continue in an innovative and persistent manner.

R. The Principal notified the initiation of work regarding Shikhara- College Annual Magazine.

S. It was advised to begin with the collection of data to incorporate Campus Voice - News Bulletin of the relevant semester.

T. The Principal informed that laptops would be provided to all the departments for the smooth functioning of Departmental work.

U. Methods were discussed to make Digi Campus consistently smooth running.

V. It was made a priority to update the college website for better conception.

W. The inception of the Moral Value classes was concluded in the meeting.

X. Plans were made regarding the commencement of Bridge Course at the beginning of the semester.